



NADIA DISTRICT CENTRAL COOPERATIVE BANK LIMITED

REGD. OFFICE: M. M. GHOSH STREET, KRISHNAGAR, NADIA, PIN - 741101
(E-Mail : ndccbltd@nadiadccb.bank.in , Phone : 03472- 252394/252683/256771)

MEMO NO. - 455

DATE: 22.06.26

E-TENDER NO. NDCCBL_HO_2026-27_ET 02

E-Tenders are invited from reputed Printing Presses, Companies and Agencies with proven expertise in printing a wide range of saleable and non-saleable items for distribution across our various branches. **The successful bidder should have the capability of providing onsite delivery.**

The intending parties are requested to submit their E-Tenders for their technical and financial bid by **13.07.2026 within 4.00 pm** at the **e-Tender website www.tenderwizard.com/eproc**. The bank reserves the right by itself to cancel any or all the bids without assigning any reasons thereto. **The Bank is not bound to accept the lowest rate if otherwise ineligible. Details of the aforesaid items are mentioned below.**

S/L NO	Particulars	Requisition
1	Cash Certificate Cover	10000 Piece
2	Cover File	10000 Piece
3	Envelop/Kham(Branch)	2000 Piece
4	S/B Specimen card	20000 Piece
5	S/B Pass Book	10000 Piece
6	KCC Voucher Pad	1500 Pad
7	ST / Tamsuk (Society) Pad(Swalpa Meyadi)	1500 Pad

Terms and Conditions:

1. The quoted price should be inclusive of all taxes, duties and carriage etc.
2. For detailed specifications and measurements of the aforementioned saleable and non-saleable items, bidders are required to collect specimen copies from the **Head Office of the Bank** prior to submitting their bids.
3. An **Earnest Money Deposit (EMD)** of Rs. 15,000/- (Rupees Fifteen Thousand only) and the tender fees of Rs. 1,200.00 (Rs. One Thousand Two Hundred only) is to be deposited in **A/c No 111008579781 of Head Office bearing IFSC: WBSCONDCB18** of the Bank and the UTR No has to be mentioned in the technical bid of the tender. **E-Tenders received without UTR No.** will not be considered as a valid quotation. Earnest money received from other unsuccessful tenders will be returned without interest on demand. No interest will be paid for earnest money.
4. Exemption of EMD amount in case of MSME is also applicable as per norms of the Government.



Chief Executive officer
Nadia District Central Cooperative Bank Ltd.
Krishnanagar, Nadia



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• Date and Time of opening and closing of Tender Form: - Date and Time Schedule

Sl No	Particulars	Date & Time
1.	Bid Submission closing (On Line)	13.07.2026 within 4.00 pm
2.	Bid opening date for Technical Proposals (Online)	14.07.2026 at 11.00 A.M.
3.	Bid opening date for Financial Bid (Online)	15.07.2026 at 11.00 A.M.

Documents to be submitted along with Tender Paper: -

- Copy of Proprietorship / MOU / Partnership Deed of the Bidder
- Updated G.S.T. Return, PAN Card copy and G.S.T. Certificate copy
- Latest Income Tax Return, Latest G.S.T. returns
- Trade License
- Work Experience Certificate

Chief Executive Officer

Nadia District Central Cooperative Bank Ltd.

E-TENDER RELATED IMPORTANT NOTES:

This Tender will follow e-Tendering process [e-bids] as under which will be conducted by Bank's authorized e-Tendering Service Provider **M/s Antares Systems Ltd.** through Website <https://www.tenderwizard.com/eproc> .

Following activities will be conducted online through above website:

- Submission of Technical Bid & Commercial Bid by the Vendor
- Opening of Technical Bid & Commercial Bid by the Bank
- Clarification, if any, sought by the Bank.
- On-line evaluation by the Bank.





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Representatives of bidders will be online supported for e- Tendering by the Service Provider, M/s Antares Systems Ltd. Bidders who wish to participate in online tenders will have to register with the website (<https://www.tenderwizard.com/eproc>) through the "Registration" link provided on the home page. Bidder will create login id & password on their own in registration process.

Following facilities shall be provided to registered bidders/ vendors by the service provider M/s Antares Systems Ltd.

- Support to the Bidders for participating in the bids through e-tendering Website.
- Call center support/ email/ phone/ fax/ chat / mobile etc. in all possible medium.
- Registration with the e-tendering website.
- User Manual / Training Kit to the Bidder.
- Any no. of users of Vendor/ Contractor organization can take support on the e-tendering system.
- Bidder who wish to participate in this tender need to procure Digital Signature Certificate (for Signing and Encryption) as per Information Technology Act-2000 and CVC guidelines using that they can digitally sign their electronic bids. Bidders can procure the same from any of the CCA approved certifying agencies, or they may contact M/s. Antares Systems Ltd. at below mentioned address and they will assist them in procuring the same. Bidders who already have a valid Digital Signature Certificate need not to procure the same. In case bidders need any clarification regarding online participation, they can contact.

Help Desk numbers for vendor queries:

Help Desk: 1800-3096630 / 080-45982100 / 9073677150 / 151 / 152 / 033 4604 6611

Antares nodal person contact details:

Contact Person: Mr. Kushal Bose / Mr. Biswajit Chakraborty

Mobile no. 09674758719/ 09674758723

E-mail: helpline4tenderwizard@gmail.com / helpline1tenderwizard@gmail.com

Service provider:

M/s. Antares Systems Limited,

Registered Office at: - # 137/3, 'Honganasu' Kengeri, Bangalore Mysore Road, Bangalore - 560 060, India.

